













## **Submitting a Project**

**A New Single Submission Portal** 

 Project submissions will be based on a common single step process accessed through the EUREKA Clusters Al Call website:

https://eureka-clusters-ai.eu/

Looking for a Project Idea? **Brokerage Tool** 

Looking for a consortium? **Brokerage Tool** 

Ready to Submit a proposal? Submission Tool

 Need Help? Tool support contact is in the tool. General support will be provided by the Clusters



The EUREKA Clusters CELTIC-NEXT, EUROGIA, ITEA3, and PENTA-EURIPIDES1, have perceived a common cross domain interest in developing, adapting and utilising emerging Artificial Intelligence within and across their focus areas. These clusters, together with a number of EUREKA Public Authorities, are now launching a call for innovative projects in the Al domain. The aim of this call is to boost the productivity & competitiveness of European industries through the adoption and use of AI systems and services.

















### **EUREKA Cluster AI Call Submission Portal.**

To make a EUREKA Clusters AI Call project proposal you need to follow a few simple steps:

- You need to register yourself on the EUREKA Clusters AI Call Proposal submission tool
- Once registered, fill in the web forms to identify your Proposal and its main parameters.
- download the EUREKA Clusters AI Call Proposal Template (MS word Document) and fill in the details of your proposal.
- Then upload a PDF of your complete project description into the Submission tool
- You also need to provide a Declaration of Acceptance (DoA) of the managing Cluster Framework Agreement

#### And do all this by June the 15<sup>th</sup>

However, we recommend that you do not leave it until the last minute to upload your proposal as you can update your Project Proposal any time before the deadline using your registered account.





## Before submitting your Project Proposal please check:

- Have you completed all required chapters in the Project Proposal Template?
- Have you contacted all involved <u>Public Authorities</u> and followed their advice regarding national funding applications?
- Have all partners signed a Declaration of Acceptance (DoA) of the managing Cluster Framework Agreement?

Download Project Proposal Template (Coming soon!)

Download the Declaration of Acceptance Form (Coming soon!)

<u>Download Proposers Guide</u>

Click here to go to the: **EUREKA Clusters AI Call Proposal submission tool** 

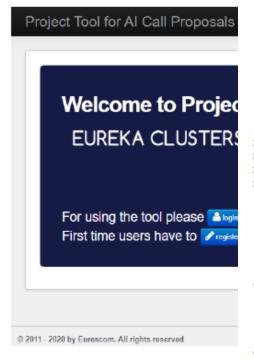


### **Ready to Submit?**

Download the Guide!!

#### EUREKA CLUSTERS ZI AI CALL

- Two Part Process:
  - Some information to be entered via the Portal
  - The complete Project description to be entered into the Proposal Template
- Make sure your information is consistent

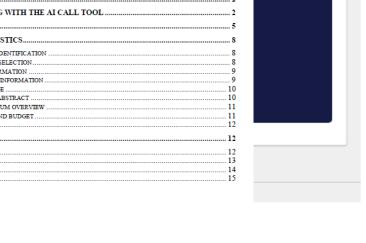


#### AI CALL Tool

Manual for Project Coordinators

INTRODUCTION	4
PROCEDURE OF REGISTERING WITH THE AI CALL TOOL	
PROCEDURE OF REGISTERING WITH THE AI CALL TOOL	. 2
LOGIN PROCEDURE	. 4
PROPOSAL KEY CHARACTERISTICS	. 8
Proposal Form - Project identification	. 8
2. Proposal Form - Cluster selection	. 8
3. Proposal Form - Key information	9
4. Proposal Form - Contact information	
5. Proposal Form – Coverage	
6. Proposal Form - Project abstract	
7. Proposal Form - Consortium overview	
Proposal Form - Effort and budget	1
9. Proposal Form – Upload	
ADDITIONAL MENU OPTIONS	
Proposals menu	
Projects Menu	
UPDATE YOUR PROFILE	14
CONTACT TECHNICAL SUPPORT	1

Version: 0.2







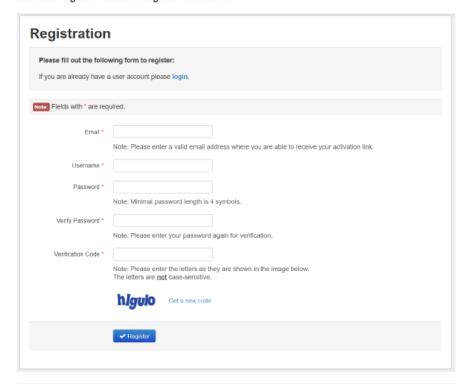


ions:



# Register

Click the "register" button to register with the tool



Registration successful hank you for registering at Project Tool for Al Call Proposals!			
In order to ac	vate your account you need to follow the instructions listed in email sent to:vlieg@eurescom.de.		
Have a good The Project T	ay, of for Al Call Proposals Team		

# Login

	wing form with your login credentials: Please click here to request a new password.
Or click here to register	for a new account.
Note: Fields with * are req	uired.
Username *	klass-test Hint: You may also login with your used email instead of your username.
Password •	
Verification Gode	Remember me next time      tetind  Note: Please enter the letters as they are shown in the image below.  The letters are not case-sensitive.
	Get a new code







## **Start Submitting**

### 9 sections in the online submission:

- Proposal Form Project identification.
- Proposal Form Cluster selection......
- PROPOSAL FORM KEY INFORMATION .....
- PROPOSAL FORM CONTACT INFORMATION...
- Proposal Form Coverage .....
- Proposal Form Project abstract ......
- PROPOSAL FORM CONSORTIUM OVERVIEW ...
- Proposal Form Effort and Budget ......
- Proposal Form Upload .....

Some key points highlighted in the next slides:

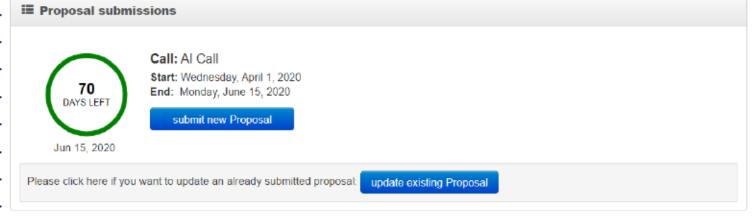
#### Welcome to Project Tool for Al Call Proposals

EUREKA CLUSTERS X AI CALL

Info: Your last login was on April 6, 2020, 1:26 PM.

This tool offers the following functions:

- Proposal Submission
- Proposal Review
- Project change Requests



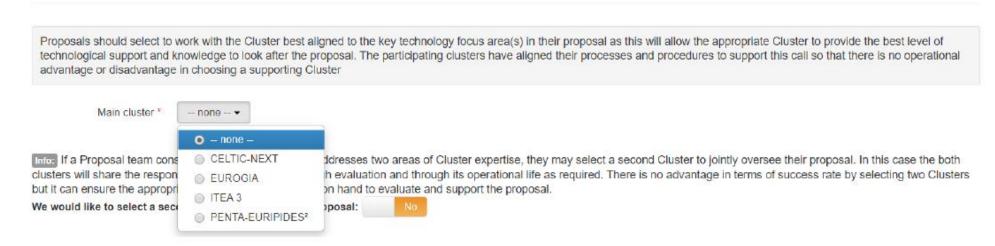






#### **Section 2: Cluster Selection**

#### Pick the best competence match for your proposal



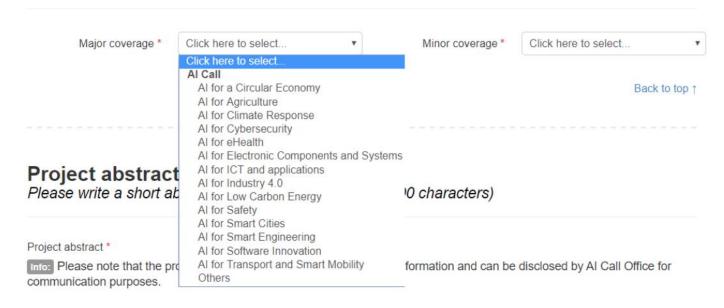
- In the submission Tool, Project Leaders will have the option of indicating which of the participating Clusters they would like to support them through the project submission, evaluation and subsequent monitoring process.
- Proposals should select the Cluster best aligned to the key technology focus area(s) in their proposal as this will allow the appropriate Cluster to provide the best level of technological support and knowledge to look after the proposal.
- If (and only if) the project idea addresses two areas of Cluster expertise, they may select a second Cluster to jointly oversee their proposal

# **Section 5: Coverage of call topics**

- Telling us which topical areas your proposal impacts will help ensure the right evaluators get assigned.
- The Project Abstract is also very important in that respect : make sure it is easy to understand !!!

#### Coverage of Al Call research objectives

Research topics covered in your proposal. Please select, preferably, 2 Major and 2 Minor coverage items (but not more than 5 of each)









# **Section 9: Uploads**

- Once you've filled in the template you can upload it as a PDF
- You can always upload a new version
- ...and delete an old version
- It does not "replace"

   so submitter
   controls versioning by
   naming or by deleting
   old versions.

















